

OFFICE APPOINTMENT INSTRUCTIONS (16 YEARS AND OLDER)

- Please make sure you are feeling well and free of any COVID symptoms. We will screen you the day of your appointment
- If you are not feeling well, please call 905-472-6511 and DO NOT come to the office
 - If it is your first time to the office, please print off the **CONFIDENTIAL PERSONAL HISTORY** form to be filled out and brought with you to your appointment, which can be found on our website under "Patient Forms" from the top menu bar
- If you are coming for dizziness, vertigo or off- balance issues, please also print off, fill out and bring with you the **DIZZINESS QUESTIONNAIRE**, which can be found on our website under "Patient Forms" from the top menu bar.
- If you are coming to book surgery, print off, fill out and bring with you the **ANAESTHESIA PATIENT QUESTIONNAIRE** which can be found on our website under "Patient Forms" from the top menu bar,
- If you do not have access to a printer, you may fill out the form(s) in the office but please arrive at least 15 minutes prior to your appointment time
- Due to the pandemic, we ask that only the patient come into our office unless they need a caregiver (or translator if both patient and family member do not have cell phones to listen over speaker phones)
- Bring your own mask or face covering to wear in the office the entire time, unless of course, Dr. Werger instructs you otherwise
- Our door is open so please come into the office when you arrive and check in
- Please arrive 5-10 minutes early so we have time to scan your paperwork into the patient's chart
- We charge a \$75fee for late or missed appointments
- We require 2 full business days' notice, prior to the day of your appointment for any changes or cancellations or a \$75fee may also apply